

PEI RWANDA OUTCOME: Rwanda has in place improved systems for sustainable management of natural resources, clean renewable energy sources and use, human rights and gender equity, environment and climate change resilience improved.

Outcome indicators:

1. % of ecosystems rehabilitated through FONERWA.

2. % increase in population access to modern energy source

3. No. of people affected in disaster-prone areas

Output 1: Strengthened capacity for sustainable environment, natural resource management, and climate change mitigation and adaptation in national and sector policies, plans and budgets

Indicators:

1.1 No. of sector policies reflecting gender equitable pro-poor environmental management and climate change adaptation

1.2 % and/or amount of resources allocated by MINECOFIN, FONERWA and from other sources to the environment and main development sectors and in district plans to address pro-poor environmental sustainability issues, including gender impacts.

Targets	Planned Main activities	Time-frame				Responsible party	Funding Source	Account Code	Budget Description	Amount (\$)		Total (USD)		
		Q1	Q2	Q3	Q4					Q3 & Q4 2014	Q1 & Q2 2015			
Four Year Programme Targets: 16 sector policies reflecting gender equitable pro-poor environmental management and Climate Change adaptation (sectoral profiles for green growth) and DRR.	Activity 1.1 Provide training to MINECOFIN on environment and climate change mainstreaming to be able to support implementation of P-E mainstreaming in national and sector annual budgets 2015/2016.	x	x	x	x	REMA, MINECOFIN, MINICOM	30000	71300	Local consultant	13,500		13,500		
Targets [2014/2015]: atleast 8 sector policies reflect fully gender, environment and climate change issues in plans & budgets	Sub-Activity 1.1.1 Support to develop training Modules for the sectors and districts on environment and climate change mainstreaming						30000	75700	Training, Workshops and Conferences	1,500		1,500		
	Sub-activity 1.1.3 Engagement of the sectors in the working group, thematic working groups and Joint Sector Reviews						04000	74105		2,500		2,500		
										2,500		5,000		

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	sector strategic plans and action plans (assessment of the level of implementation)				REMA, MINECOFIN, MINICOM	04000	71200	International consultant		21,206	21,206
Four Year Programme Targets:	Activity 1.2 Recruitment of the international consultant to Support to carry out studies for the Payment of the Ecosystem Services and natural capital accounting initiatives, including WA VES;					04000	71600	Travel International consultant		37,803	37,803
	Sub activity 1.2.1 Recruitment of the international consultant to carry out the study					04000	71600	Travel International consultant		9,000	9,000
	Sub activity 1.2.2 Training and validation workshop for the study					04000	75700	Training & Validation workshop		2,500	2,500
Four Year Programme Targets: 30 District Development Plans reflecting gender equitable pro-poor environment management, Climate Change adaptation and DRR;	Activity 1.3 Support the training and capacity building of private sector for the environment and climate change mainstreaming and integration of gender equitable pro-poor environment management and Climate Change adaptation.				REMA, FONERWA, Sectors	30000	71300	Local Consultant		27,000	27,000
Targets (2014/2015): 8 chambers of the private sector will integrate gender, environment and climate change into their policies, plans & budgets	Sub activity 1.3.1 Eight (8) training sessions for eight (8) chambers of the private sector					30000	75700	Training workshops and conferences		35,267	35,267
	Sub Activity 1.3.2 Support to train 30 women cooperatives on the pro-poor project for climate change adaptation and pollution control for Kericho city					04000	75700	Training workshops and conferences		84,877	84,877
	Sub Activity 1.3.3 Continue to train other more 30 women cooperatives on the pro-poor projects for climate change adaptation and pollution control for all secondary sites and districts										
Four Year Programme Targets: REMA's Environmental Information System upgraded, modernized to ensure mainstreamed evidence-based ecosystem monitoring and intervention planning accessed by stakeholders	Activity 1.4 Recruit the international consultant to support the upgrade and modernization of REMA's Environmental Information System.		x		REMA, PEI	30000	71200	International Consultant		8,000	8,000
Targets (2014/2015): REMA's Environmental Information System operational	Sub activity 1.4.1 Recruitment of the international consultant					30000	71600	Travel International consultant		9,003	9,003
	Sub activity 1.4.2 Training of REMA staff on the use of the environment information system					30000	75700	Training & Validation workshop		2,000	2,000
	Sub activity 1.4.3 Training of the sectors and districts on the data collection and formulation of the environmental indicators					04000	75700	Training workshop and		18,000	18,000
TOTAL Output 1						Sub-total Activity 1 PEI Africa 30000			124,270	155,386	284,656
									106,270	0	

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Output 2: National Capacities for gender sensitive poverty-environment planning and management at District Level and for green villages/Cities Strengthened.

Targets	Planned Main activities	Time-frame				Responsible party	Budget					
		Q1	Q2	Q3	Q4		Funding Source	Account Code	Budget Description	Amount		
									Q3 & Q4 2014	Q1 & Q2 2015		
4 Year Programme Targets: 10 districts with at least 1 Green Village	Activity 2.1 Support to carry out the Socio-Economic Environmental Assessment to support the replication of best practices and lessons learnt from Rubaya demonstration project in partnership with Districts & other relevant Government agencies & donors		x			REMA, FONERWA, Sectors						
Targets (2014/2015): atleast 3 green villages established	Sub activity 2.1.1 Consultancy firm undertakes CBA of Rubaya and make business plan/proposal for replication						040000	72100	Contractual Services		58,979	58,979
	Sub activity 2.1.2 Validation workshop on CBA/business plan Workshops and meetings with Local Government and key partners on seeking support to enable replication of green villages.						040000	75700	Training & Validation workshops		2000	2000
4 Year Programme Targets: At least one "Policy and Practice Review" on lessons Learned per PEI programme intervention	Activity 2.2 Support the development and operationalization of the Green Village Development Toolkit & other relevant tools.		x									
Targets (2014/2015) : One green village tool kit developed	Sub activity 2.2.1 Recruitment of the consultant to develop the green village tool kit						30000	71300	Local consultant fees		18,339	18,339
	Sub activity 2.2.2 Training of the end users on the use of the green village tool kit						30000	75700	training workshops		16,339	16,339
TOTAL Output 2										54,678	60,979	95,657
Sub-Total Activity 2 PEI Africa 30000										34,678	0	

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Output 3: Increased awareness and more effective participation of stakeholders, including women, in environment and development policymaking and planning processes at district, national and international levels.

3.1. No of radio and TV broadcasts per month: 4times for each a month

Targets	Planned Main activities	Time-frame	Responsible party	Funding Source	Account Code	Budget Description	Amount		
							Q3 & Q4 2014	Q1 & Q2 2015	
4 Year Programme Targets: Increased awareness and more effective participation of stakeholders in environment and development policymaking and planning processes at both district, national and at international level	Activity 3.1 Television broad casts (15 minute panel interview with pictures from the field illustrating activities that demonstrate best practices for environmental stewardship)	x x x x		30000	74205	Audio-visual production	45,454	45,455	90,909
Targets (2014/2015): 48 times each for TV & Radio	Sub activity 3.1.1 Fees for the Rwanda broadcast agency to air Environment and climate change initiatives for public awareness. Sub Activity 3.1.2 Develop atleast 3 policy briefs to inform policy makers			30000	72399	Policy briefs	15,000		15,000
Output 4: Project Coordination and monitoring				Sub-total Activity 3 PEI Africa 30000			60,454	45,455	105,909
				Sub-total Activity 3 UNDP TRAC 04000			0	0	0

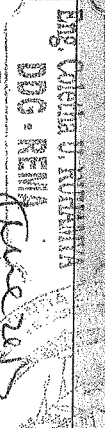
4 Year Programme Targets	Planned Main activities	Time-frame	Responsible party	Funding Source	Account Code	Budget Description	Amount			
							Q1 Q2 Q3 Q4	Q3 & Q4 2014	Q1 & Q2 2015	
4.1. Project management remunerations				30000	74105	National staff salary	33,598	33,598	67,196	
4.2 Recruitment of the International Technical Adviser				30000	61306	T.A. salary			115,000	
4.3 Materials & equipment inclusive of fuel for REMA car, paper and repair of office equipment				30000	75106	Facilities & administration	5,000	4,545	4,545	
4.4 Communications				30000	72400	Communications		1,515	6,515	
TOTAL Output 4							38,598	154,658	193,256	
							Sub-total Activity 4 PEI Africa	38,598	154,658	
							Sub-total Activity 4 UNDP TRAC 04000	0	0	
GRAND TOTAL							258,000	416,478	679,478	

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Prepared by: SABITI Fred

Approved by: Dr. Rose MUKANKOMEJE

Director General of REMA



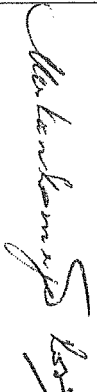
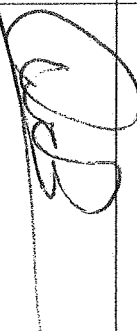



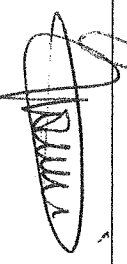
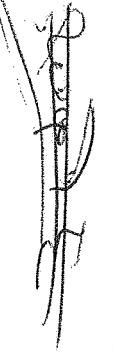
TOTAL BUDGET BY DONOR/YEAR

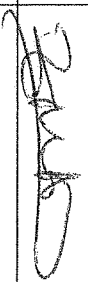

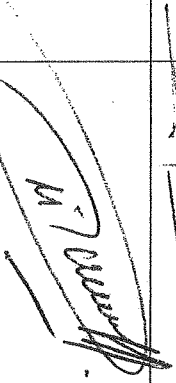
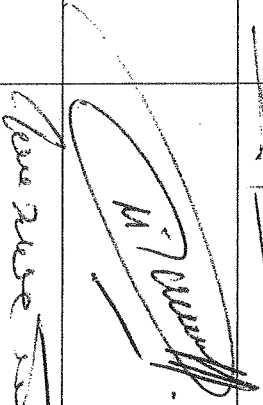

DONOR/PARTNER	TOTAL (USD)		TOTALS
	2014	2015	
UNDP TRAC (04000)	20,500	218,865	239,365
PEI AFRICA (30000)	240,000	200,113	440,113
SIDA	447,761	0x	
			679,478

0X We are still negotiating for UNDP TRAC funds for next year, 2015

PEI RWANDA: Steering committee meeting minutes of 8th August, 2014

Participants:

No	Names	Function	Institution	Contact	Signature
1	Dr. Rose MUKANKOMEJE	Director General REMA	REMA	dgrema@rema.gov.rw	
2	Auke Lootsma	Country Director	UNDP	auke.lootsma@undp.org	
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1. Welcome and Introduction

The meeting started at 9:00 am and was chaired by the Director General of Rwanda Environment Management Authority (REMA). The chair first thanked the participants for having accepted the invitation to attend the PEI Semi-Annual steering committee meeting. The chair began by requesting the participants to introduce themselves to be able to know each other. The chair also took the opportunity to welcome Alex Forbes, the new PEI Africa (Nairobi) focal point for PEI Rwanda. The chair also thanked participants for their good work to support the efforts of mainstreaming environment and climate change in their specific sectors. The chair went on to hail the several years of technical support that REMA/Government of Rwanda received from UNDP Rwanda & PEI Africa.

2. The agenda of the meeting was as shown below.

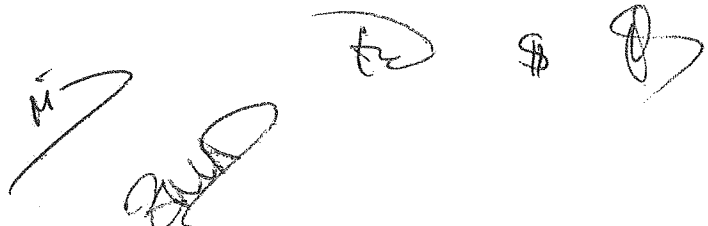
- i. Presentation of the Semi-annual progress report;
- ii. Presentation of the Annual work plan (2014/2015);
- iii. Presentation on the Quarter 1 work plan, 2014.
- iv. AoB

3. Presentation of the Six Months Progress Report

The Project Manager reported on the implementation of the project activities for the six months period (January-June 2014). His presentation showed that a significant effort was made to integrate environment and climate change to support the processes and implementation of the EDPRS II. Staffs from strategic sectors such as Finance, Infrastructure, Trade and Industry, Natural Resources, Agriculture and Local Government were trained on how to effectively integrate environment and climate change into planning and budgeting. In addition to this, all planners and budget officers in all 30 districts were trained. In total, there were 226 people from the sectors and the districts that were trained during the reporting period. Among these trainees, 45% were women and 55% were men.

The project also conducted and validated a study on the impact of fertilizers on the environment in Rwanda. The study provides key recommendations for stakeholders and policy makers on how fertilizers can be sustainably used in the future. Advocacy and awareness raising on usefulness of environment conservation and management was also worked on in the last six months plus the implementation of the on ground green village activities in Muyebe site-Muhanga district, Southern province (with SIDA funding).

From the discussion, members requested that in the future progress reporting should be against the work plan for the period being reported on. It was also urged that progress reporting should focus on output and outcome level and not solely be activity based. This would reflect overall consistency towards using result-based management approach to better demonstrate results. *LS*

The bottom of the page features several handwritten signatures and initials in black ink. On the left, there is a large, stylized signature that appears to start with 'M'. To its right, there is another signature that is more cursive and difficult to decipher. Further right, there are three distinct initials or marks: one that looks like 'to', another that looks like '\$', and a third that is a simple, bold, curved line.

4. Presentation of the Annual Work Plan and Budget (April -June, 2014)

The matrix of the annual work plan for 2014/2015 was presented and approved by the Steering Committee meeting. However, the meeting recommended that a new format that would serve the project management unit and the Finance people from UNDP and PEI Africa should be the one to use.

5. Presentation on the Quarter 1 (July to Sept 2014) work plan

Due to the fact that UNDP has also changed from Calendar year to Fiscal year to match with the Government of Rwanda Planning and budgeting processes, after the approval of the annual work plan and budget (2014/2015), PEI Project management unit also made a presentation on the quarter 1 (July-September, 2014). The quarter 1 work plan was approved. However, the same format recommended for the annual work plan should also be used for the quarterly work plan.

6. Decisions and Action Points

1. It was recommended that for effective mainstreaming, PEI project management unit should always engage with the Ministry of Finance and Economic Planning right from the planning and budgeting processes up to the budget submissions. Due consideration should be given to the MINECOFIN timelines. Action: PEI Project Manager;
2. It was also requested that PEI progress reporting should clearly make reference to the source of funds used for different PEI supported activities and outputs. Action: PEI Project Manager;
3. Members present also requested that before the start of the steering committee meeting, there is a need to go through the minutes and action points of the previous steering committee meeting. Action: PEI Project Manager;
4. Representatives of the sector Ministries present in the meeting were requested to assess if there are studies required in the area of poverty-environment linkages to inform decision making so that PEI Rwanda can consider to provide financial support. Action: SCM members;
5. It was recommended that PEI Rwanda should follow up on the trainings provided by the project to be able to document the impacts of these trainings towards poverty and environment mainstreaming. Action: PEI Project Manager with support from PEI Africa;
6. The July 2014 to June 2015 Work plan was endorsed by the SCM, subject to the points raised by members (see points 5,7 and 8) and inserting more specific details on planned activities, ensuring alignment with the outputs and indicators of the PEI PRODOC, including source of funding for activities, and ensuring reference to UNDP ATLAS codes for funds (TRAC and PEI Africa) and account codes (i.e. budget lines);
7. It was also suggested that in the 1st quarter (July to Sept 2014) work plan 2014, a training session on environment and climate change mainstreaming be included. This will be presented during MINECOFIN training on planning and budgeting; *RL*

8. The meeting agreed that there is a need to engage Ministry of Agriculture on the findings of the study on the use of fertilizers in Rwanda and to deepen collaboration on the broader issue of support for sustainable agriculture to help achieve food security and poverty reduction goals. The PEI Project Manager was requested to recirculate the final fertilizer report to SCM members. He was also requested to organize a meeting with MINAGRI to discuss the follow-up actions related to the report recommendations. The minutes of the PEI/MINAGRI follow-up meeting should be circulated to the SCM for their information. Action PEI Project Manager;

9. UNDP also suggested that PEI Africa and PEI Rwanda follow up on the Multi-dimensional Index initiative in Rwanda, with inclusion of environment variables into the index. Action: PEI Africa.

7. The way forward.

PEI Rwanda to increase partnership with Ministry of Finance and Economic Planning through the hiring of the short term consultant as the process to hire international technical adviser proceeds and with strategic Ministries to ensure a successful EDPRS II implementation and a pro-poor environmental sustainable use of Natural Resources across sectors and subsectors.

8. AOB

There was no AoB

9. Adjournment

The chairperson gave the closing remarks by thanking the participants for their participation and engagement, and requested sectors to continue supporting PEI initiatives for our sustainable development.

The meeting was adjourned at 11:50hrs *RR*